



Head Over Heels

129 Forest St. Rutland, VT 05701

Phone: (802) 773-1404

Fax: (802) 772-718

Birthday Party Confirmation

Name of person booking party (parent/guardian) _____
Address: _____ Town/State/Zip: _____
Phone Number: _____ Email: _____
Party Child's Name: _____ Age: _____ ACTUAL Birthday: _____
Age of Children Attending: _____

Nerf Party - \$295	To Be Filled Out By Staff:
Dance Party - \$295	Date of Party: _____ Time of Party: _____
Obstacle Party - \$295	Additional 30 minutes - \$70 (per 30-minute increments) = _____
Inflatable Party - \$260	Party Total: _____
Pre-School Party- \$260	Coupons/Member Discount/Gift Certificates: _____
Gymnastic Party - \$240	Total Due: _____
Open Gym Party	Deposit Date: _____ Amount: _____
\$75 +\$10 PER CHILD	Cash/Check/Venmo/Paypal/CC Convenience fee (4%): _____
	Total Due Day of Party: _____
	# of children over 16: _____ (x \$10 per child): _____
	Cash/Check/Venmo/Paypal/CC Convenience fee (4%): _____
	Total: _____
	Final Balance: _____

*All parties, Except Open Gym, include the following- 1 bottle of water/spoon/plate for each invited guest, and run 90 minutes long (60 minutes gym time, 30 minutes cake and presents.) Any additional children over the 16 included will incur a charge of \$10 per child.

I understand that on the date of the party I will receive the following:

PARTIES ARE 1.5 HOURS LONG

1. 1 hour of party will be supervised games and instruction in the gym. I understand Head Over Heels (HOH) has the right to organize activities as they see fit for the number & age of the children attending the party.
2. Half hour of time will be in the party area for cake. HOH will help serve cake & drinks and clean up. HOH will provide paper products and one bottle of water per child. Party parents will provide cake and other special items desired at the party (i.e. balloons, goody bags, etc.). Head Over Heels does not supply food items, other than one water per invited guest.
3. I understand that HOH is not responsible for weather conditions (snow, heavy rain, hot & humid weather), & agree to pay for my party regardless of the conditions. Should weather prevent HOH from opening, HOH will allow to reschedule party.
4. I understand that all participants need to have a signed parental permission form on file with HOH.
5. I understand any damage to equipment or inflatables beyond normal wear and tear will be the responsibility of the person booking the birthday party and a replacement charge will be billed should damage occur.
6. Party payments can be made by either Cash, Check, Venmo, Paypal or credit card (a 4% convenience fee will be added).
7. A \$75 Non-refundable deposit is required at the time of booking. Party date and time will not be reserved until deposit is received.
8. Other:
 1. Please arrive no earlier than 15 minutes before your party time.
 2. Any child under the age of 3 must be accompanied by an adult at all times.
 3. Please contact the gym 24-hours before party if your group is over 20 (so we can make appropriate arrangements).

Signature & Date

Staff Signature & Date